

MINUTES OF MEETING

MINUTES OF MEETING OF STAPLETON AND CLEASBY PARISH COUNCIL, ON 8TH MAY 2024 AT 7PM IN CLEASBY VILLAGE HALL.

Councillor C Vigors (Vice-Chairman)
Councillor R Leckie (Chairman)
Councillor K Webster
Councillor C Mitchell
Councillor L Heritage
Councillor K Pearson

1. 1.1 To receive apologies.

1.2 None received.

2. 2.1 To receive any declarations of interest.

None received.

2.2 There were no applications for dispensation to receive.

3. Minutes of meeting held on Wednesday 13th March 2024

The minutes of the ordinary meeting held on Wednesday 13th March 2024 were agreed as a true and accurate record.

3A County Councillor's Report

A report from Cllr A. Thompson was received. It was noted that Councillor Thompson will be Chair of the Pensions Committee for North Yorkshire Council. A copy of his report is filed with these minutes.

4. Solar Farm

Unfortunately, Kaitlin Beattie, Assistant Project Manager from Downing, was unable to attend the meeting but did provide an update via email which was read out at the meeting. Of note, the punch list, or snagging list has now been produced and provided to Absolute and works have already begun on correcting these issues and we may notice an increase of movement to/from the site whilst the works are completed. Kaitlin confirms that following completion of site works, walkovers will be undertaken to assess the road condition compared with pre-construction. No visits have been scheduled yet with the local Highways Authority, however Kaitlin has noted the preference of the parish council to have member/s attend.

5. North Yorkshire Police

The latest bulletin from the Police was received.

6. To discuss any matters arising from the minutes:

6.1 Parish Council website- An update from the Clerk was received. Vision ITC would like to discuss with the council if they might be able to improve on their pricing considering the small precept that the parish council has. It was agreed the Clerk would speak with them to discuss their offering. It was also noted that Active Councils will be providing a quote and would like to arrange a Teams call to demonstrate their product. **Action SP**

6.2 Tree survey- It was agreed that the council would continue to find someone to carry out a tree survey. **Action SP**

6.3 Solar Farm Funds – It was agreed to investigate the cost of, and companies that would be able to install granite kerb sets to the village green in Cleasby.

7. Village greens

7.1 There was nothing new to report on the condition of either village green. Councillors discussed the white chains on Stapleton village green, noting that they are constantly being broken and needed repairing. After some discussion it was agreed that the chains would be removal altogether. **Action RL/KP**

7.2 Residents only parking around the village green in Cleasby- After some discussion to was decided it would not be feasible to dedicate the area around the village green to residents parking only as it would not be able to be managed and would cause problems elsewhere for visitor parking.

8. Strawgate Lane/ Strawgate Grove

8.1 Following a request from a resident for better signage warning of pedestrians along Strawgate Lane which is part of the Teesdale Way, that the Clerk would forward these concerns on to the Public Rights of Way Officers at North Yorkshire Council. **Action SP**

8.2 Cutting back or removal of the Laurel bush on Strawgate Grove. After discussion, Cllr R Leckie agreed he would speak with the resident who helps to maintain the shrubbery to gather thoughts on removing the Laurel entirely. **Action RL**

9. Broken Bollard, Cleasby

9.1 The response from Area 1 Highways department was noted. It was agreed that the Clerk would respond saying it was unacceptable not to have the bollard replaced **Action SP**

10. Internal Audit

10.1 Our decision to have our internal audit carried out by Ian Crisop Accountancy after Michael Batey was not contactable was ratified.

11. Dog Fouling

11.1 It was decided that no action be taken at this time as there did not seem to be any marked increase currently.

12. Financial matters:

12.1 Bank reconciliation – A report from the Clerk was received.

12.2 Income and Expenses

The following payments were approved:

12.2.1 CE &CM Walker- Grass cutting April	£168.00
12.2.2 Robinson’s Bookkeeping & Payroll	£25.00
12.2.3 Clerk’s expenses	£11.13
12.2.4 Ian Crisop Accountancy – Internal Audit	£150.00

12.3 The following payments were accepted.

12.3.1 NYC Precept 1 st Half	£3250.00
---	----------

13. Planning

13.1 None received.

14. To consider any correspondence.

14.1 North Yorkshire Council- Standards Bulletin, March- Noted

14.2 North Yorkshire Council – H2S Travel Policy Consultation, to note the Executive meeting has been rescheduled for 11th June at County Hall, Northallerton – Noted.

16. Items for discussion at the next meeting.

17. Date and time of the next meeting.

The next meeting of the Parish Council will be **Wednesday 17th July** 2024, 7pm, Cleasby Village Hall, with a ten-minute public speaking session prior to the meeting at 6.50pm

Signed.....(Chairman) Date.....